

## CP English 12 Research Paper Requirements

1. Format – title page, thesis/outline page, 5 full to 7 full pages (text of paper), works cited page – typed, double-spaced, 12-point Times New Roman font, 1-inch margins on top, bottom, left, right.
2. Sources – minimum of three acceptable, approved sources: one must be a primary source, such as a book or lengthy article; only one of the three may be a source from the Internet that was not found through INFOhio; none of the three may be an encyclopedia; any encyclopedias used must be additional sources (*Write for College* p. 257-272, 321-325, 334).
3. Citations – total number depends on paper length (*Write for College* p. 318-320). All direct quotes must have a citation at the end of the sentence where the quote is included. All paragraphs must have at minimum a citation at the end of the last sentence. Each citation must include the author's last name and a page number or numbers, such as (Elick 4). When a full citation is not provided, it is considered plagiarizing. Not including full citation information on notecards, rough draft, and/or final copy means no credit for the assignment or assignments.
4. Content – Paper must be written in good composition form using appropriate format and formal English language using the third person point of view. First person or second person pronouns, such as I, me, we, us, our, you, your, may not be used. The only exception where first or second person pronouns may be used would be in direct quotes used in the paper.
5. Style – The *Write for College* handbook is a good resource for writing the MLA style research paper, including a sample research paper (p. 326-334). \*\*Please note that the *Write for College* handbook guidelines for the thesis/outline page, bibliography cards, notecards, and sample research paper do not include all of the requirements as assigned by Mrs. Elick. You must follow any additional requirements as stated in class.
6. Caution – Do not plagiarize (*Write for College*, p. 314-315). See #3 above. In addition, a printed version of each Internet source must be turned in with the final paper. All printed sources must have a circled page number on each page. These are the page numbers that are used for notecards, rough draft citations, and final copy citations. All other sources should be shown to Mrs. Elick prior to returning them to the AHS Media Center or the Archbold Community Library.

## Due Dates for Research Paper

1. 3 or more 3x5 Bibliography Cards (*Write for College*, p. 311, 321-325, 334)  
Each bibliography card must be a 3x5 card with a circled source number in the top right corner. The source information must be in the assigned MLA works cited format.

Due: Monday, November 16, 2020

2. Preliminary Thesis Statement (*Write for College*, p. 30, 44, 100-102, 310)  
Preliminary Topic Outline (*Write for College*, p. 103)  
The typed thesis/outline page must be double spaced, 12-point Times New Roman, and follow the assigned MLA format.

Due: Monday, November 23, 2020

3. 20 or more 4x6 Notecards (*Write for College*, p. 273, 277-283, 311)  
Each notecard must include an outline heading at the top, a circled source number in the top right corner, the paraphrased/quoted/summarized notes, and the non-circled page number or numbers on the bottom right corner.

Due: Monday, November 30, 2020

4. Rough Draft (*Write for College*, p. 103, 307-316, 317-334)  
The rough draft is a typed copy of the paper that includes: title page, corrected thesis/outline page, 5 full-7 full pages of text, works cited page, and full citations in all paragraphs.

Due: Monday, December 7, 2020

5. Final Copy (*Write for College*, p. 103, 307-316 317-334)  
The final copy is a typed copy of the paper after proofreading and critiquing that includes: title page, final thesis/outline page, 5 full-7 full pages of text, works cited page, and full citations in all paragraphs.

Due: Monday, December 14, 2020